

Commercial Account Handler

Location: Bolton

Salary: £20-28k (depending on experience) + benefits

Job Type: Permanent | Full-Time



Untapped Potential Recruitment

ATTRACT | RETAIN | GROW

BENEFITS INCLUDE: Pension, Life Assurance, Christmas Holidays (extra days that are not taken from your annual entitlement), Christmas Bonus, Employee Assistance Program (supports your psychological & emotional health & wellbeing), Service Award, Special Birthday & Work Anniversaries celebrated and rewarded, Funded Training & Qualifications, Friday Butties (breakfast on the business every Friday)



We've Got Your Next Role Covered!

Since 1962, our client has been providing personal and professional insurance to North-West businesses offering protection, peace of mind and a superior quality of service in the face of ever-changing market conditions. As an independent, owner-managed company, they take a holistic approach to get to know each client and their business better – getting to the heart of their business to get a real understanding of what they do and what they need. Due to continued growth our client now has opportunities for two Account Handlers to join their team.

As an Account Handler, you will provide a professional and efficient service to all customers through advice and recommendation of products in accordance with needs and demands whilst ensuring all activity fully complies with FCA Regulations. Working across all areas of commercial insurance you will develop and maintain excellent customer relationships and be involved in the full sphere of insurance account management including renewals, adjustments, amendments and day to day queries for a mixture of clients, with the common goal of providing exceptional service at all times and meeting sales goals in order to retain and generate new business.

If you are an experienced Commercial Account Handler looking to work for a leading UK broker, this opportunity could be for you and with two roles on offer, our client would like to hear from those with previous experience as well as those who are looking to build a career as an Account Handler, so if you're a graduate or have 1-2 years' experience, please do apply. You will be an excellent communicator both verbal and written and be an ambitious individual with the ability to work independently as well as part of a team. To be successful in the role you'll need to be highly organised, pro-active, able to self-motivate, self-manage, be good under pressure with the ability to prioritise and multitask efficiently. This is a fantastic opportunity to make a big difference to a team who are experts in their field.

Ideal skills & qualities for these Account Handler roles are:

- High Attention to Detail
- Highly Organised / Structured
- Continuous Improvement Mindset
- Self-Motivated/Self Starter
- Problem Solver
- Friendly & Approachable
- Customer Focused
- Commercial Acumen